

EASTAMPTON BOARD OF FIRE COMMISSIONERS

MEETING MINUTES

October 26, 2023
Regular Meeting

1. Meeting Called to Order at 7:37pm

2. Open Public Meeting Statement: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

Burlington County Times (Published)
Courier Post (Informational Purposes)
Eastampton Fire Rescue Department
Municipal Building

3. Pledge of Allegiance followed by announcement of the emergency exits.

4. **Roll call:**

X	X	X	Absent	Absent
Ch. Commr Paolini	Commr Adams	Commr Osworth	Commr Hicks	Commr McGlynn

5. **Approval of Minutes: 9/28/ 2023**

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr Osworth	Commr Adams	

Approval of Closed Session

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr Osworth	Commr Adams	

6. **Correspondence:** Commr Osworth officially provided a resignation letter effective 11/16/23.

7. **Fire Official's Report:** see attached

8. **Fire Chief's Report:** see attached

9. **Insurance – Mr. McCurdy:** Not in attendance

10. **Payment of Bills:**

Operations Account

Num	Date	Vendor	Amount
11241	10/26/2023	Fire Apparatus Repair	(172.50)
11243	10/26/2023	Dival Safety Equipment	(132,362.21)
11244	10/26/2023	Inverso & Stewart	(4,900.00)
11245	10/26/2023	Burlington County ESTC	(60.00)
11246	10/26/2023	Hainesport Enterprises Inc	(459.50)

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11247	10/26/2023	John Adams	(251.28)
11248	10/26/2023	George Swartz	(55.94)
11249	10/26/2023	Eastampton Fire Company	(10,900.00)
Online	10/26/2023	Netpay	(479.85)
Online	10/26/2023	Natpay Direct Deposit	(1,151.58)
Online	10/27/2023	Advance Payroll	(50.00)
Online	10/27/2023	New Jersey American Water	(10,416.00)
Online	10/27/2023	AT&T Mobility	(120.69)
			(161,379.55)

LEA Account

1462	10/26/2023	George Myers	(7.99)
1463	10/26/2023	Yunus Boduroglu	(2,176.00)
			(2,183.99)

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr Osworth	Commr Paolini	

*Commr Adams abstained from voting on his reimbursement check.

11. Fire Commission Committees:

- Personnel: Commr. Adams & Commr. Hicks – None
- Budget and Finance: Commr. Osworth & Commr. McGlynn – Budget Workshop after meeting
- Insurance: Commr Paolini & Commr. Osworth – None
- Policy and Procedures: Commr. Hicks, Commr. McGlynn (advisor) Chief Elischer & Polios - None
- Future Planning: Commr. Adams, Commr Paolini, Steve Packer (advisor) Chief Elischer, Past Chief Polios & Steve Packer – None

12. Old Business:

- Sam.gov has been renewed for the FEMA grant.

13. New Business:

- Resolution 2023- 2 Closed Session – approved in September 2023 meeting.
- Resolution 2023- 3 Acceptance of 2022 Audit

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr Adams	Commr Osworth	

- Resolution 2023- 4 Canceling Capital Project

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr Adams	Commr Osworth	

- Resolution 2023- 5 Relinquishing Local Enforcement Agency

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr Adams	Commr Osworth	

- Resolution 2023- 6 Establishing Compensation for Members of the Board of Fire Commissioners

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr Adams	Commr Osworth	

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- Resignation of Commr Osworth will be the conclusion of old business on 11/16/23

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr Adams	Commr Paolini	

- Incentive checks identified to 8 volunteers (6 Fire Fighters and 2 Officers) in the amount of \$11,480 to be paid at next board meeting. Discussion about the method used to calculate the incentives and how many volunteers did not qualify. Board asked the Chief to revisit the method and see if his organization would like to recalculate for other members to be qualified for the incentive.
- Send Kim White, Twp Business Administrator notice of vacant position on the Board. Commr. Adams to notify township.
- Accepting resumes for vacant position until November 13th to be reviewed by the Board at November’s meeting.

14. Open to Public:

- Question about the resolution to establish compensation to Board of Commissioners-how much each Commissioner would be paid: Chairperson \$100 per regular meeting, Treasurer \$75 per regular meeting and All other Commissioners \$50.00 per regular meeting. Doesn’t include special meetings
- School Demo – Fire Protection event went well and thanked the Commissioners for doing the event.
- Chief Oberfrank provided thank you cards that were made by the students for their appreciation of coming out for Fire Safety.
- Fire Marshal Meyers thank Commissioner Osworth for his time and duty to the department and work on the Board.

2024 – Budget Workshop completed – no action taken; just discussing each line items in the budget.

15. Comments from the Commissioners:

- Commr Osworth – It was a pleasure working with the Board and appreciate his time spent volunteering with the organization.
- Commr Adam – thanked Commr Osworth for his time and service with the organization.
- Ch Commr Paolini – thanked Commr Osworth for his time and sad to hear about his leaving

16. Adjournment: 9:47pm

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr Osworth	Commr Adams	



DATE: 10/25/23

TO: Board of Fire Commissioners-Eastampton Twp

FROM: George Myers- Fire Marshal

RE: Fire Official's Monthly activity report

INSPECTIONS:

I have sent a second letter to the Division of Fire Safety informing them that I will stay on as the Fire Official until January 1st, 2024. This is to make whatever transition takes place with the LEA smoother and without any interruption in service.

Inspector Boduroglu will be completing the final Life Hazard Use inspections between now and the end of the year.

The Township zoning officer has informed me that there is another new business going in where the old hair salon was on Monmouth Road.

The Division of Fire Safety has sent me an email informing me that certain information entered into the new Fire Dynamics program did not save. Many townships will have to re-enter the information after next week.

I contacted our State Fire Safety representative Dwayne Breeden about how the Commissioners are supposed to sign off on the 2023 year end report and district supplemental report. Currently there is NO WAY for them to sign off until a new module is completed for the Fire Dynamics program. When that is finished the Chairman of the Board will have to create an account and then complete the signature.

COMPLAINTS:

There was one formal complaint last week on Ella Lane. Inspector Boduroglu responded to a resident open burning on a second floor wood deck in a Multi-family dwelling. The fire was extinguished and the homeowner advised as to the danger of the location and issued a warning. I will be contacting the HOA and remind them to send a cover letter to all the residents informing them of the Open Burning regulations.

FIRE INVESTIGATIONS:

I completed the Fire Report for the boat fire on Monmouth road last month. Several copies were sent to insurance company's and prints of the Fire Investigation filed.

TRAINING:

I will be attending a recertification class at Burlington County Fire Academy next month on NFPA and sprinkler systems design.

KNOX BOX PROGRAM:

There were no new Knox Box applications or key updates last month.

GENERAL BUREAU INFORMATION

I and the Inspector attended the October Township meeting to address any questions about the Fire Bureau possibly moving back under Township rule. Several Fire Company members were on hand to lend their support and give opinions on keeping the Local Enforcing Agency within the town. Several points of discussion were talked about.

This Saturday night Yunus will be inspection the Township's Bonfire Pit for the Halloween Event at the park. Currently there are 3 Vendors that will need permits and inspections prior to the event. This will take place around 4:30 pm on Saturday, November 28th.

REGISTRATIONS:

1 new Non Life Hazard Business was added to the ESP inspection program

Yours in Fire Safety,

George Myers – Fire Marshal

Chief's Report September 2023

Incidents	Totals
Comm. Bldg	2
Alarm System	5
Dwelling	2
MVA	2
Cover Assignment	0
Fumes	2
Investigation	3
Odor/Smoke	0
Assist EMS	0
Elevator Rescue	1
De-Watering	0
Roadway Hazard	0
Wires	2
Brush	2
Dumpster	0
CO Alarm	1
Electrical Hazard	0
Vehicle	1
Fire Police	0
FP Scratch	0

Total Calls 21

Fire Police – no calls this month

Fire calls Scratches—xxxx (Fumes, Assist EMS)-***system didn't dump calls from cad, will have update next month***

Man Hours for calls for service 53hrs. and 4 min.

Averaging 3.5 persons per call

2 work detail

0 storm standby

1 drill(s) (New SCBA training and deployment)

1 meeting

1 public relation events (tag hanging Eastampton farms)

Engineer's Report

Trucks

- **3400**
 - In Service

- **3411**
 - In Service
 - Gasmeter needs a new CO sensor (on order).
- **3413**
 - PTO generator was not providing power—loose wire
 - HVAC only blowing from defroster—repaired
- **3419**
 - In Service

County Chief's meeting, I attended nothing outstanding

Chief's Monthly Round up.....

September was slower than last month....Eastampton day was rained out twice and cancelled. Upcoming will be the Trunk n Treat / Bon-fire (A/C Swartz will be in charge).

As for public relations....We continue to walk developments in between drills, hanging door hangers. The guys moved some of our lawn signs around. Members continue on their own time, walking their respective neighborhoods with the door tags.

Training wise, September new Air Packs were deployed on the trucks following training, truck checks (we will do a few "tool box" drills during truck checks).

Portable radio batteries finally came in.

Replacement 3400 is upfitted, waiting for parts to come in for the radio and electronics. Then to Acerbros for lettering (it will look the same as current 3400)

October will be busier with trunk n treat and fire prevention.

To: Eastampton Board of Fire Commissioners

From: David Osworth

Re: Resignation

Gentleman:

At this time I must tender my resignation from the Board of Fire Commissioners effective November 16, 2023 at the conclusion of "Old Buisness" during the regularly scheduled meeting.

I will be moving out of the township shortly and putting my current residence up for sale at the time of my move. The logistics of the move and sale require my time and attention to the fullest.

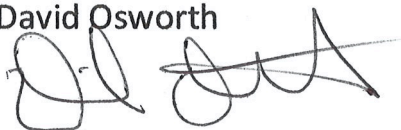
During the 11 ½ years I have served as a member of the Board the progress made by the Board in helping to modernize and equip the department has been an amazing feat by all involved. It has been my privilege to have been a part of that process.

I will always look fondly on the relationships built with my peers on the Board and in the Fire Department.

Good luck in the future endeavors of the Board and Fire Department .

Sincerely,

David Osworth

A handwritten signature in black ink, appearing to read "David Osworth", with a long horizontal stroke extending to the right.