

EASTAMPTON BOARD OF FIRE COMMISSIONERS

MEETING MINUTES

May 25, 2023
Regular Meeting

1. Meeting Called to Order: 7:30pm

2. Open Public Meeting Statement: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 1 has caused notice of this meeting to be published by having the date, time, place and agenda to the extent known thereof posted as follows:

Burlington County Times (Published)
Courier Post (Informational Purposes)
Eastampton Fire Rescue Department
Municipal Building

3. Pledge of Allegiance followed by announcement of the emergency exits.

4. **Roll call:**

x	x	x	absent	x
Ch. Commr Paolini	Commr Adams	Commr Osworth	Commr Hicks	Commr McGlynn

5. **Approval of Minutes:** April 27, 2023

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr McGlynn	Commr Osworth	

6. **Correspondence:** Refunds from Worker Compensation (Travelers)

7. **Fire Official's Report:** A copy is attached as Appendix A

8. **Fire Chief's Report:** A copy is attached as Appendix B

9. **Insurance – Mr. McCurdy:** Nothing to report

10. **Payment of Bills:** \$14,470.11

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr Osworht	Commr Adams	

May	11201	Att	120.69
May	11202	Gen-El Safety & Industrial	126.35
May	11203	A 2 Z Apparel	621.50
May	11204	Dan J. Paolini - QBs payment	85.00
May	Online Pay	Advance payroll	50.00
May	Online Pay	George Myers-PR	103.32
May	Online Pay	Colleen Hargrove-PR	853.65

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May	Online Pay	Yunus Boduroglu-PR	142.66
May	Online Pay	NJ American Water	10,416.00
May	Online Pay	Payroll taxes - Mar employee	300.59
May	Online Pay	Payroll taxes - Mar employer	152.44
May	Online Pay	Payroll taxes - Apr employee	747.23
May	Online Pay	Payroll taxes - Apr employer	557.25
May	Online Pay	Payroll taxes - May employee	305.37
May	Online Pay	Payroll taxes - May employer	158.06

11. Fire Commission Committees:

- Personnel: Commr. Adams & Commr. Hicks - None
- Budget and Finance: Commr. Osworth & Commr. McGlynn - None
- Insurance: Commr Paolini & Commr. Osworth - None
- Policy and Procedures: Commr. Hicks, Commr. McGlynn (advisor) Chief Elischer & Polios - None
- Future Planning: Commr. Adams, Commr Paolini, Steve Packer (advisor) Chief Elischer, Past Chief Polios & Steve Packer - None

12. Old Business:

- Status of Email addresses and website – commissioners were given emails, automatic payment stopped working and Commr Adams was to inquire with company to figure out what had happened.
- Status of ATT access to account – removing old contacts and obtaining new pin with notarized letter to getting access.
- Status of Safe Deposit Box at TD Bank – bank charged 180.00 and waiting for Board to schedule a time/day to be present when they open the deposit box.
- Website has been updated with correct emails, uploaded meeting minutes and past agendas for 2023.
- SAM.gov update – a notarized letter to be sent for obtaining administrative role.
- Status of Ad hoc Committee to review office setup with Fire Department, Fire Marshal, Commr McGlynn, Commr Osworth and Board Administrator

13. New Business:

- Batteries for portable radios are going bad, replacements are on backorder. Motion to purchase batteries as an emergency need to spend no more than \$500.00 for two batteries.

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr Adams	Commr Osworth	

- Commr McGlynn inquired about the amount of NJ American Water monthly charged for line and maintenance fee of how its calculated.

14. Open to Public: Suggestion from Mr. McCurdy to provide an article for the Township about the Fire Hydrant and fees charged within the town and how it applies to the taxes collected as well as compared to our budget.

15. Comments from the Commissioners:

- Commr Osworth – commented how the office is running smoothly on correcting the issues within operations.

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- Commr Adams – Thanked the Fire department.
- Chair Commr Paolini – Agreed with both Commissioner that things are running smoothly and appreciates everyone efforts.

16. **Adjournment:** 8:06pm

1 st motion	2 nd motion	Roll Call: All voted Aye
Commr Adams	Commr Osworth	



DATE: 5/25/23

TO: Board of Fire Commissioners-Eastampton Twp

FROM: George Myers- Fire Marshal

RE: Fire Official's Monthly activity report

INSPECTIONS:

The new Business FIRE Dynamic System has gone live but has many features that still need to be added for the end user. I will meeting with Dwayne Breedon to assist me with the transferring of information. Business owners can now create a My NJ login page to register and amend properties.

Inspector Boduraglo continues doing both Life and Non Life Hazard Inspections.

All of the paperwork for the NJ State Suppression System Survey on all Educational buildings has been completed and sent to the Division.

The Shilden Group Building at #1307 Woodlane Road has pressurized the system and it is now operational for fire suppression. They are stilll waiting for the dialer to be hooked up by the alarm company.

Flynn's towing has been given approval by the zoning and construction office for the addition they put on last year.

COMPLAINTS:

I was advised via the Burlington County Fire Marshals office of possible open burning near route 206 and Railroad avenue. I will be keeping a watch.

FIRE INVESTIGATIONS:

There were no formal Fire Investigations last month and we have not had any additional fires along Railroad avenue.

TRAINING:

I have just sent in my 3 year recertification paperwork to the State. I should be receiving my new cards soon.

KNOX BOX PROGRAM:

There were no new Knox Boxes installed or updated last month.

GENERAL BUREAU INFORMATION

The Fire Marshals car has been operating ok.

REGISTRATIONS:

There were no new registrations for the month.

Yours in Fire Safety,

George Myers – Fire Marshal

April 2023 Chief's Report

March Incident Report

Dispatch Type	Count
Brush	3
Community Outreach/ Policing	1
Elevator Emergency	1
Fall / Lift Assist	1
Fire Alarm Commercial MFD	3
Fire Call	2
Fumes: Exterior	1
Fumes: Interior	1
Rubbish/Dumpster	1
Structure: Building	1
Structure: Commercial/Multi-family Buildings	1
Structure: Non-Fire	1
Grand Total	17

Summary:

- New 3400 should be delivered to the dealership by the end of May.
- Packs from the FEMA grant have been ordered. Still waiting on an ETA.
- Hose, ladder, and pump testing completed
 - Will put in for a quote to get the failed hose replaced