

**EASTAMPTON TOWNSHIP COUNCIL
REORGANIZATIONAL MINUTES**

**Monday, January 4, 2021
7:00 P.M.**

Township Clerk Kim-Marie White called the meeting to order at 7:00 p.m.

Everyone participated in the flag salute.

Notice of this meeting was published in the Burlington County Times on January 10, 2020. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, the Township of Eastampton does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Mayor and Council will be held telephonically/virtually only. Notice of this meeting was published in the Burlington County Times and Courier-Post on December 11, 2020. Notice was posted on the Municipal Bulletin Board and the Township website.

Present were: Council Member Robert Apgar, Council Member Eddie Besko, Council Member Dominic Santillo, Council Member Jay Springer, and Council Member Anthony Zeno. Also present were: Township Attorney Al Marmero, Township Manager/Municipal Clerk Kim-Marie White and Deputy Municipal Clerk Kijona Thompson.

**READING OF CERTIFICATES OF ELECTION AND
OATH OF OFFICE ADMINISTERED BY:**

Burlington County Clerk Joanne Schwartz read the Certificates of Election to Council Members Apgar, Springer and Zeno.

Burlington County Clerk Joanne Schwartz administrated the Oath of Office to the Elected Members of the Township Council.

NOMINATION AND ELECTION OF MAYOR:

Township Clerk White asked if there was a nomination on the floor for Mayor.

Councilman Springer nominated Dominic Santillo for Mayor.

Township Clerk White asked if there were any further nominations for Mayor.

Township Clerk White said hearing no further nominations, nominations are now closed.

ROLL CALL: Ayes – Apgar, Besko, Santillo, Springer, Zeno
Nays - None

There being five (5) ayes and no nays Dominic Santillo is Mayor for 2021.

NOMINATION AND ELECTION OF DEPUTY MAYOR:

Mayor Santillo asked if there was a nomination on the floor for Deputy Mayor.

Councilman Apgar nominated Anthony Zeno for Deputy Mayor.

Mayor Santillo asked if there were any further nominations for Deputy Mayor.

Mayor Santillo asked for any further nominations, hearing no further nominations, nominations are now closed.

ROLL CALL: Ayes - Apgar, Besko, Springer, Zeno, Santillo
Nays - None

There being five (5) ayes and no nays Anthony Zeno is Deputy Mayor for 2021.

Administration of Oath by: Burlington County Clerk Joanne Schwartz.

CONSENT AGENDA: *The items listed below are considered routine by the Township of Eastampton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.*

RESOLUTIONS:

- Resolution R2021-01 Approval of Temporary Municipal Budget
- Resolution R2021-02 Schedule of 2021 Township Council Meeting Dates
- Resolution R2020-03 Appointment of Township Auditor (Bowman & Company),
Township Attorney (Marmero Law, LLC), Bond Counsel
(McManimon, Scotland, Baumann), Township Architect (Regan
Young England Butera, PC), Township Planner (Mark A. Remsa),
Labor Counsel (Marmero Law, LLC), and Affordable Housing
Consultant (Edward Fox from ERI Resolutions)
- Resolution R2021-04 Appointment of Insurance Broker of Record
- Resolution R2021-05 Designation of Signatories on Purchase Orders
- Resolution R2021-06 Designation of Official Newspapers
- Resolution R2021-07 Designation of Depository for Municipal Funds
- Resolution R2021-08 Appointment of Kijona L. Thompson as Deputy Municipal Clerk
- Resolution R2021-09 Appointment of Kijona L. Thompson as Deputy Registrar of Vital
Statistics

Resolution R2021-10	Appointment of Kijona. L. Thompson as Municipal Tax Search Officer
Resolution R2021-11	Appointment of Christina Lucas as Alternate Deputy Registrar of Vital Statistics
Resolution R2021-12	Appointment of Kim-Marie White as Municipal Assessment Search Officer
Resolution R2021-13	Set Interest Rate and Grace Period and Year End Penalty
Resolution R2021-14	Cancel Property Tax Balances Under \$10.00
Resolution R2021-15	Authorize Real Property Assessment Appeals
Resolution R2021-16	Designation of Public Agency Compliance Officer
Resolution R2021-17	Establish Hours of Operation for Township Departments
Resolution R2021-18	Approval of the Cash Management Plan for 2021
Resolution R2021-19	Appointment of Fund Commissioner and Appointment of Alternate Fund Commissioner for the Garden State Municipal Joint Insurance Fund
Resolution R2021-20	Establishing a Petty Cash Fund for the Police Department
Resolution R2021-21	Establishing a Petty Cash Fund for the Finance Office
Resolution R2021-22	Establishing a Petty Cash Fund for Parks and Recreation
Resolution R2021-23	Support and Participation in the Volunteer Tuition Credit Program
Resolution R2021-24	Authorize Signatories on Township Bank Accounts
Resolution R2021-25	Authorize Pre-Payment of Certain Bills for 2021
Resolution R2021-26	Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a
Resolution R2021-27	Authorizing Eastampton Township through the Eastampton Township Police Department to Participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Enable the Eastampton Township Police Department to Request and Acquire Excess Department of Defense Equipment
Resolution R2021-28	Authorizing Change in Custodian of Finance Office Petty Cash Fund

Resolution R2021-29 Authorizing Change in Custodian of Parks and Recreation Petty Cash Fund

Resolution R2021-30 Authorizing Change in Custodian of Police Department Petty Cash Fund

It was MOVED by SPRINGER and seconded by BESKO that Resolution R2021-1 through R2021-30 be approved.

ROLL CALL: Ayes - Apgar, Besko, Springer, Zeno, Santillo
Nays – None

There being five (5) ayes and no nays, Resolution R2021-01 through R2021-30 were approved.

APPOINTMENTS TO BOARDS AND COMMISSIONS BY MAYOR:

Land Use Planning Board

Class	Term	Expiration	Appointee
I	1 year	12-31-2021	Mayor Dominic Santillo
II	1 year	12-31-2021	Gene Blair

Emergency Management Council

Term	Expiration	Appointee
1 year	12-31-2021	Deputy Coordinator Robert Carr
1 year	12-31-2021	Mayor Dominic Santillo
1 year	12-31-2021	Deputy Mayor Anthony Zeno
1 year	12-31-2021	Township Manager Kim-Marie White
1 year	12-31-2021	Chief of Police Joseph Iacovitti
1 year	12-31-2021	Fire Chief Philip Polios
1 year	12-31-2021	Public Works Director Mark Philpot
1 year	12-31-2021	EMS - Craig Farnsworth
1 year	12-31-2021	Hazmat - Burlington County Hazmat
1 year	12-31-2021	ECS - Joe Biluck
1 year	12-31-2021	Construction Official Gene Blair
1 year	12-31-2021	Township Engineer Stacey Arcari

APPOINTMENTS BY COUNCIL:

Economic Development Advisory Committee

Chairperson

Ricardo Rodriguez

Term	Expiration	Class	Appointee
1 year	12-31-2021	Class A	Tom Stanuikynas
1 year	12-31-2021	Class A	Frank Dunaway
1 year	12-31-2021	Class B	Council Member Anthony Zeno
1 year	12-31-2021	Class C	Kim-Marie White
1 year	12-31-2021	Class D	George Johnstone
2 year	12-31-2022	Class E	Ricardo Rodriguez

It was MOVED by ZENO and seconded by BESKO appointing Tom Stanuikynas, Frank Dunaway, Anthony Zeno, George Johnstone, Kim-Marie White and Ricardo Rodriquez to the Economic Development Advisory Committee.

ROLL CALL: Ayes - Apgar, Besko, Springer, Zeno, Santillo
Nays - None

There being five (5) ayes and no nays, the appointments were approved.

Environmental Advisory Committee

Chairperson

Doris Hernandez-Berdugo

Term	Expiration	Appointee
1 year	12-31-2021	Council Member Jay Springer
3 year	12-31-2023	Rosemary L'Erario
3 year	12-31-2023	Sherri Kari

It was MOVED by SPRINGER and seconded by ZENO appointing Jay Springer, Rosemary L'Erario and Sherri Kari to the Environmental Advisory Committee.

ROLL CALL: Ayes - Apgar, Besko, Springer, Zeno, Santillo
Nays - None

There being five (5) ayes and no nays, the appointments were approved.

Land Use Planning Board

Class	Term	Expiration	Appointee
III	1 year	12-31-2021	Council Member Jay Springer
IV	4 year (unexp)	12-31-2023	Ricardo Rodriguez
Alt. I	2 years	12-31-2022	Sean Flower

It was MOVED by SPRINGER and seconded by BESKO appointing Jay Springer, Ricardo Rodriquez and Sean Flower to the Land Use Planning Board.

ROLL CALL: Ayes - Apgar, Besko, Springer, Zeno, Santillo
Nays - None

There being five (5) ayes and no nays, the appointments were approved.

Recreation Advisory Committee

Chairperson

Rupinder Swaitch

Term	Expiration	Appointee
1 year	12-31-2021	Council Member Robert Apgar
3 year	12-31-2023	Frank Dunaway
3 year	12-31-2023	Kimberley Johnson
3 year	12-31-2023	Christina Lestician
3 year	12-31-2022 (unexpired)	Chris Capocci

It was MOVED by APGAR and seconded by ZENO appointing Robert Apgar, Frank Dunaway, Kimberley Johnson, Christina Lestician and Chris Capocci to the Recreation Advisory Committee.

ROLL CALL: Ayes – Apgar, Besko, Santillo, Springer, Zeno
Nays - None

There being five (5) ayes and no nays, the appointments were approved.

Veterans & Military Affairs Committee

Chairperson

Frank Dunaway

Term	Expiration	Appointee
1 year	12-31-2021	Council Member Eddie Besko
3 year	12-31-2023	Anthony Zak
3 year	12-31-2023	James Warrick
3 year	12-31-2023	Emmanuel Martinez

It was MOVED by BESKO and seconded by SPRINGER appointing Eddie Besko, Anthony Zak, James Warrick and Emmanuel Martinez to the Veterans & Military Affairs Committee.

ROLL CALL: Ayes - Apgar, Besko, Springer, Zeno, Santillo
Nays - None

There being five (5) ayes and no nays, the appointments were approved.

Manager's Appointments

Township Engineer	Stacey Arcari from Environmental Resolutions, Inc.
Deputy Tax Collector	Rupinder Swaitch

PUBLIC FORUM:

Diane Jones congratulated Mayor Santillo.

STAFF AND PROFESSIONAL COMMENTS:

Mr. Marmero wished Council a Happy New Year and thanked the Township for the 2021 appointment.

Ed Fox stated he is looking forward to working with the Township in 2021.

Bob Marone thanked Council for the reappointment.

Mark Remsa thanked Council for the reappointment.

Stacy Arcari congratulated both the Mayor and Deputy Mayor on their appointments. She also wished everyone a Happy New Year.

Reagan Young stated he appreciated the confidence from Township Council in reappointment and is looking forward to working together again in 2021.

Chief Iacovitti congratulated both the Mayor and Deputy Mayor on their appointments.

Ms. Thompson congratulated both the Mayor and Deputy Mayor on their appointments. She also wished everyone a Happy New Year.

Christina Lucas thanked Township Council for their support of new programs, especially MuniPay. Staff and residents are appreciative of the ease to make payments online.

Ms. White wished everyone a Happy New Year.

Mr. Besko congratulated both the Mayor and Deputy Mayor on their appointments.

Mr. Springer stated he was humbled by the efforts of all Township departments to work together as a team to get things done and help each other over the past year. He also wished everyone a Happy New Year.

Mr. Zeno thanked the staff for getting through a very tough year, and thanked Township Manager White for her leadership and guidance.

Mr. Apgar thanked all the volunteers that had been appointed this evening.

Mayor Santillo stated the following:

Fellow Eastampton Residents,

Happy New Year 2021, I hope this message finds you and your families in good health and in good spirits. Thank you for the trust and confidence you all have bestowed on me as a member of township council, I am honored to serve as your Mayor. Along with my fellow council members, we seek to provide quality services to all residents at an affordable cost. We will continue to do this through fiscal responsibility, sound leadership and by continuing the progress of our business development for a stronger Eastampton Township. The coming year will continue to bring progress to town, from new playground equipment for Buttonwood Park (secured through a grant from Burlington County), to road improvements and infrastructure repairs (partially funded through NJ state grants). While many of the challenges of the 2020 coronavirus pandemic remain, there is hope and optimism ahead for all of us.

Eastampton Township is a great place to work and live. Whether you are passing through for duty, or settled for the long haul to raise a family, we hope you will find our local parks, walking trails, community school and small businesses as sources of pride. Whether you're getting your car or bike serviced, in need of a style or haircut, a quick bite, healthy shake, or a full meal, Eastampton offers one-of-a-kind small businesses. One thing is apparent: these local businesses need your support. Please continue to shop local as we help our friends and neighbors to the other side of these challenging economic times.

I am proud to call Eastampton Township my home. My wife and I made the decision to raise our three children here in our great K-8 school, near local parks and amongst the safe streets. We

have been fortunate to meet many of you along the way who have the same mindset. So whether you're engaging with our knowledgeable administrative and construction staff in the Manor House, seeing our hard-working public works staff on the streets, or passing Easthampton's finest, our local police department, I hope you will continue to find the same experience my family and I have found these past 8 years. We look forward to re-emerging from this pandemic with stronger friendships and a stronger sense of community.

On a personal note I want thank my fellow council members for placing their trust in me, thank you Anthony, Rob, Jay and Eddie for your support and mentorship. I want to thank my mother, brother and sister for their love and support through the years. Additionally, I have been blessed to have inspiring people from many aspects of my life, many on tonight's call. I am grateful and thankful to each of you. So, thank you to my in-laws, extended family, friends, neighbors, coworkers, mentors and boys state family for all you have done for me and my family through the years. Finally, I want to thank my beautiful wife Beth for her love and support, and my three amazing children Dominic, Kaitlyn and David for allowing me serve on council.

In closing, to continue to strengthen our community I encourage each of you to get involved as time allows. Whether as a volunteer with the fire department, a coach for youth sports, or simply attending a township council or school board meeting. Feel free to visit our new website eastampton.com to find ways to get involved in committees and events. The staff and council are here to serve you and help you navigate local government. Please do not hesitate to reach out to me personally at dsantillo@eastampton.com.


Best wishes for a happy, safe and healthy 2021.

ADJOURNMENT

It was MOVED by BESKO and seconded by APGAR to adjourn the meeting at 7:48 pm.

ROLL CALL: Ayes - Apgar, Besko, Springer, Zeno, Santillo
Nays - None

All were in favor.



Kim-Marie White
Municipal Clerk



Dominic Santillo
Mayor

Approved: January 25, 2021