

**EASTAMPTON TOWNSHIP COUNCIL
REORGANIZATIONAL MINUTES**

**Tuesday, January 2, 2024
6:00 P.M.**

Township Clerk Kim-Marie White called the meeting to order at 6:00 p.m.

Everyone participated in the flag salute.

Notice of this meeting was published in the Burlington County Times and the Courier Post on January 6, 2023. Notice was posted on the Municipal Bulletin Board and on the Township website.

Present were: Council Member Robert Apgar, Council Member Ricardo J. Rodriguez, Council Member Dominic F. Santillo, Council Member Jay Springer and Council Member Anthony Zeno. Also present were: Township Attorney Representative John Carleton, Municipal Clerk/Township Manager Kim-Marie White and Deputy Municipal Clerk Christina Lucas.

NOMINATION AND ELECTION OF MAYOR:

Township Clerk White asked if there was a nomination on the floor for Mayor.

Councilman Apgar nominated Dominic F. Santillo for Mayor.

Township Clerk White asked for any further nominations, hearing no further nominations, nominations are now closed.

ROLL CALL: Ayes - Apgar, Rodriguez, Santillo, Springer, Zeno
Nays - None

There being five (5) ayes and no nays, Dominic F. Santillo is Mayor for 2024.

Administration of Oath by: Municipal Clerk Kim-Marie White

NOMINATION AND ELECTION OF DEPUTY MAYOR:

Mayor Santillo asked if there was a nomination on the floor for Deputy Mayor.

Councilman Zeno nominated Ricardo J. Rodriguez for Deputy Mayor.

Mayor Santillo asked for any further nominations, hearing no further nominations, nominations are now closed.

ROLL CALL: Ayes - Apgar, Rodriguez, Springer, Zeno, Santillo
Nays - None

There being five (5) ayes and no nays, Ricardo J. Rodriguez is Deputy Mayor for 2024.

Administration of Oath by: Municipal Clerk Kim-Marie White

ORDINANCE- INTRODUCTION

Ordinance 2024-1

An Ordinance to Amend Chapter 268 of the Township Code Regarding Designation of the Local Enforcing Agency

It was MOVED by APGAR and seconded by RODRIGUEZ that Ordinance 2024-1 be approved on introduction.

ROLL CALL: Ayes - Apgar, Rodriguez, Springer, Zeno, Santillo
Nays - None

There being five (5) ayes and no nays, Ordinance 2024-1 was approved.

Ordinance 2024-2

An Ordinance of the Township of Eastampton to Amend the Salary and Wage Ordinance of the Non-Union Employees

It was MOVED by ZENO and seconded by APGAR that Ordinance 2024-2 be approved on introduction.

ROLL CALL: Ayes - Apgar, Rodriguez, Springer, Zeno, Santillo
Nays - None

There being five (5) ayes and no nays, Ordinance 2024-2 was approved.

Ordinance 2024-3

An Ordinance to Amend Section 250-5(B) of the Township Code Regarding Annual Registration Fees for Non-Life Hazard Uses

It was MOVED by SPRINGER and seconded by ZENO that Ordinance 2024-3 be approved on introduction.

ROLL CALL: Ayes - Apgar, Rodriguez, Springer, Zeno, Santillo
Nays - None

There being five (5) ayes and no nays, Ordinance 2024-3 was approved.

CONSENT AGENDA: *The items listed below are considered routine by the Township of Eastampton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.*

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RESOLUTIONS:

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|---------------------|--|
| Resolution R2024-01 | Approval of Temporary Municipal Budget |
| Resolution R2024-02 | Schedule of 2024 Township Council Meeting Dates |
| Resolution R2024-03 | Appointment of Bond Counsel (McManimon, Scotland & Baumann), Labor Counsel (Marmero Law, LLC), Township Architect (Regan Young England Butera, PC), Township Attorney (Marmero Law, LLC), Township Auditor (Bowman & Company) and Township Planner (Mark A. Remsa) |
| Resolution R2024-04 | Appointment of Insurance Broker of Record |
| Resolution R2024-05 | Designation of Signatories on Purchase Orders |
| Resolution R2024-06 | Designation of Official Newspapers |
| Resolution R2024-07 | Designation of Depository for Municipal Funds |
| Resolution R2024-08 | Appointment of Christina Lucas as Deputy Municipal Clerk |
| Resolution R2024-09 | Appointment of Christina Lucas as Deputy Registrar of Vital Statistics |
| Resolution R2024-10 | Appointment of Kijona. L. Thompson as Municipal Tax Search Officer |
| Resolution R2024-11 | Appointment of Kijona L. Thompson as Alternate Deputy Registrar of Vital Statistics |
| Resolution R2024-12 | Appointment of Kim-Marie White as Municipal Assessment Search Officer |
| Resolution R2024-13 | Set Interest Rate and Grace Period and Year End Penalty |
| Resolution R2024-14 | Cancel Property Tax Balances Under \$10.00 |
| Resolution R2024-15 | Authorize Real Property Assessment Appeals |
| Resolution R2024-16 | Designation of Public Agency Compliance Officer |
| Resolution R2024-17 | Establish Hours of Operation for Township Departments |
| Resolution R2024-18 | Approval of the Cash Management Plan for 2024 |

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|---------------------|--|
| Resolution R2024-19 | Appointment of Fund Commissioner for the Garden State Municipal Joint Insurance Fund |
| Resolution R2024-20 | Establishing a Petty Cash Fund for the Police Department |
| Resolution R2024-21 | Establishing a Petty Cash Fund for the Finance Office |
| Resolution R2024-22 | Establishing a Petty Cash Fund for Parks and Recreation |
| Resolution R2024-23 | Support and Participation in the Volunteer Tuition Credit Program |
| Resolution R2024-24 | Authorize Signatories on Township Bank Accounts |
| Resolution R2024-25 | Authorize Pre-Payment of Certain Bills for 2024 |
| Resolution R2024-26 | Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a |
| Resolution R2024-27 | Authorizing Eastampton Township through the Eastampton Township Police Department to Participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Enable the Eastampton Township Police Department to Request and Acquire Excess Department of Defense Equipment |
| Resolution R2024-28 | Appointment of Frederick P. Rodi as Right to Know (RTK) Coordinator |
| Resolution R2024-29 | A Resolution to Affirm the Township of Eastampton's Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that Come into Contact with Municipal Employees, Officials and Volunteers |
| Resolution R2024-30 | Appointment of Construction Official Michael Lunemann |

It was MOVED by RODRIGUEZ and seconded by ZENO that Resolution R2024-01 through R2024-30 be approved.

ROLL CALL: Ayes - Apgar, Rodriguez, Springer, Zeno, Santillo
Nays - None

There being five (5) ayes and no nays, Resolution R2024-01 through R2024-30 were approved.

APPOINTMENTS TO BOARDS AND COMMISSIONS BY MAYOR

Land Use Planning Board

| Class | Term | Expiration | Appointee |
|--------------|-------------|-------------------|----------------------|
| I | 1 year | 12-31-2024 | Ricardo J. Rodriguez |
| II | 1 year | 12-31-2024 | Kim-Marie White |

APPOINTMENTS BY TOWNSHIP COUNCIL

Economic Development Advisory Committee

Chairperson **Frank Dunaway**

| Term | Expiration | | Appointee |
|-------------|-------------------|---------|------------------|
| 1 year | 12-31-2024 | Class A | |
| 1 year | 12-31-2024 | Class B | Anthony Zeno |
| 1 year | 12-31-2024 | Class C | Kim-Marie White |
| 1 year | 12-31-2024 | Class D | John Adams |
| 2 year | 12-31-2025 | Class E | |

It was MOVED by ZENO and seconded SPRINGER appointing Anthony Zeno, Kim-Marie White, John Adams and Frank Dunaway to the Economic Development Advisory Committee.

ROLL CALL: Ayes - Apgar, Rodriguez, Springer, Zeno, Santillo
Nays - None

There being five (5) ayes and no nays, the appointments were approved.

Environmental Advisory Committee

| Term | Expiration | Appointee |
|-------------|-------------------|------------------|
| 1 year | 12-31-2024 | Jay Springer |
| 3 year | 12-31-2026 | Sherri Kari |
| 3 year | 12-31-2026 | |

It was MOVED by SPRINGER and seconded by RODRIGUEZ appointing Jay Springer and Sherri Kari to the Environmental Advisory Committee.

ROLL CALL: Ayes - Apgar, Rodriguez, Springer, Zeno, Santillo
Nays - None

There being five (5) ayes and no nays, the appointments were approved.

Land Use Planning Board

| Class | Term | Expiration | Appointee |
|--------------|--------------------|-------------------|------------------|
| III | 1 year | 12-31-2024 | Robert Apgar |
| IV | 4 year | 12-31-2027 | Yadira Hernandez |
| IV | 4 year | 12-31-2027 | Daniel Chieco |
| IV | 4 year (unexpired) | 12-31-2025 | Justin Negraval |
| IV | 4 year (unexpired) | 12-31-2026 | Alice Beirne |
| Alt. II | 2 year (unexpired) | 12-31-2025 | Chris DeGregory |
| Alt I | 2 year (unexpired) | 12-31-2024 | John P. Buck |

It was MOVED by APGAR and seconded by ZENO appointing Robert Apgar, Yadira Hernandez, Daniel Chieco, Justin Negraval, Alice Beirne, Chris DeGregory and John P. Buck to the Land Use Planning Board.

ROLL CALL: Ayes - Apgar, Rodriguez, Springer, Zeno, Santillo
Nays - None

There being five (5) ayes and no nays, the appointments were approved.

Recreation Advisory Committee

| Term | Expiration | Appointee |
|--------------------|-------------------|---------------------|
| 1 year | 12-31-2024 | Dominic F. Santillo |
| 3 year | 12-31-2026 | Kimberly Johnson |
| 3 year | 12-31-2026 | Christina Lestician |
| 3 year (unexpired) | 12-31-2025 | |

It was MOVED by SANTILLO and seconded by APGAR appointing Dominic F. Santillo, Kimberly Johnson and Christina Lestician to the Recreation Advisory Committee.

ROLL CALL: Ayes - Apgar, Rodriguez, Springer, Zeno, Santillo
Nays - None

There being five (5) ayes and no nays, the appointments were approved.

Veterans & Military Affairs Committee

| Term | Expiration | Appointee |
|-------------|-------------------|----------------------|
| 1 year | 12-31-2024 | Ricardo J. Rodriguez |
| 1 year | 12-31-2024 | Anthony Zak |
| 1 year | 12-31-2024 | James Warwick |
| 1 year | 12-31-2024 | |
| 3 year | 12-31-2025 | |

It was MOVED by RODRIGUEZ and seconded by SPRINGER appointing Ricardo J. Rodriguez, Anthony Zak and James Warwick to the Veterans & Military Affairs Committee.

ROLL CALL: Ayes - Apgar, Rodriguez, Springer, Zeno, Santillo
Nays - None

There being five (5) ayes and no nays, the appointments were approved.

APPOINTMENTS BY TOWNSHIP MANAGER

Emergency Management Council

| Term | Expiration | Appointee |
|-------------|-------------------|--|
| 1 year | 12-31-2024 | Deputy Coordinator |
| 1 year | 12-31-2024 | Mayor Dominic F. Santillo |
| 1 year | 12-31-2024 | Deputy Mayor Ricardo J. Rodriguez |
| 1 year | 12-31-2024 | Township Manager Kim-Marie White |
| 1 year | 12-31-2024 | Chief of Police Joseph Iacovitti |
| 1 year | 12-31-2024 | Fire Chief Eugene Oberfrank |
| 1 year | 12-31-2024 | Public Works Director Frederick P. Rodi, Jr. |
| 1 year | 12-31-2024 | EMS - Craig Farnsworth |
| 1 year | 12-31-2024 | Hazmat - Burlington County Hazmat |
| 1 year | 12-31-2024 | ECS |
| 1 year | 12-31-2024 | Construction Official |
| 1 year | 12-31-2024 | Township Engineer Stacey Arcari |

Township Engineer Stacey Arcari from Environmental Resolutions, Inc.
Deputy Tax Collector Colleen Treusch

PUBLIC FORUM: None

STAFF AND PROFESSIONAL COMMENTS:

Christina Lucas stated she was looking forward to a good 2024.

Township Manager White wished everyone a Happy New Year, and stated she was looking forward to 2024.

Mr. Springer congratulated Mayor Santillo and Deputy Mayor Rodriguez, and stated he was looking forward to a good 2024.

Mr. Zeno extended the same well wishes for a great 2024, and that he was looking forward to working with other members of Council again this year.

Mr. Apgar also extended well wishes and congratulations, and thanked Township volunteers for their service.

Mr. Rodriguez thanked all volunteers for dedicating their time to Township boards and committees, thanked members of staff, and thanked his fellow members of Council for nominating him to be Deputy Mayor.

Mayor Santillo thanked everyone in attendance and provided the following Mayor's Message:

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Before we close this evening, I just want to read some prepared remarks, a similar message will be posted on our website for all to read, but I wanted to acknowledge some very important people and share some thoughts on Eastampton in 2024.

First, while not in the room this evening, I'd like to acknowledge my mother who helped shape me into the man that I am today and made many sacrifices through the years. Thanks mom. Next, I'd like to acknowledge my beautiful and supportive wife, Beth, who is in the room and has been along for the ride the past 17 years. For much of that time my three intelligent and athletic children - Dominic Jr (DJ), Kaitlyn and David too have experienced the ride.

These 4 Eastampton residents are the most important to me and I thank them all for allowing me to spend time serving on council to answer the call and serve as a leader in this great township. I'd like to thank my other family, friends and neighbors in attendance this evening, thank you for your support.

I want to thank my fellow council members for placing their trust in me, thank you Ricardo, Jay, Anthony, and Rob for your support and mentorship. I'd like to thank all staff of Eastampton Township here in the room and beyond these four walls for your dedication to our community and residents.

Finally, to all residents, thank you for the trust and confidence you all have bestowed on me as a member of township council these past 5 years, and I hope that I continue to earn your trust in my decisions here on this dais.

Along with my fellow council members, we seek to provide quality services to all residents at an affordable cost. We will continue to do this through fiscal responsibility, sound leadership and by continuing the progress of our business development for a stronger Eastampton Township. The coming year will continue to bring progress to town, solidifying the work of our 2023 Master Plan through ordinance, continuing to expand on our township events, and road improvements and infrastructure repairs in Eastampton Farms (partially funded through NJ state grants).

I am proud to call Eastampton Township my home. I hope all residents will continue to find the same experience my family and I have found these past 11 years – a strong sense of community. Please do not hesitate to reach out to me personally via email or when you see me around town.

Thank you.

ADJOURNMENT:

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It was MOVED by APGAR and seconded by SPRINGER to adjourn the meeting at 6:27 pm.

ROLL CALL: Ayes - Apgar, Rodriguez, Springer, Zeno, Santillo
Nays - None

All were in favor.



Kim-Marie White
Municipal Clerk



Dominic F. Santillo
Mayor

Approved: January 22, 2024