

**EASTAMPTON TOWNSHIP COUNCIL
REORGANIZATIONAL MINUTES**

**Tuesday, January 2, 2018
7:00 P.M.**

Township Clerk Kim-Marie White called the meeting to order at 7:30 p.m.

Everyone participated in the flag salute.

Notice of this meeting was published in the Burlington County Times on January 6, 2017. Further notification was published in the Burlington County Times on June 2, 2017 changing the meeting time. Notice was posted on the Municipal Bulletin Board and sent to the Courier Post for information.

Present were: Council Member John Adams, Council Member Robert Apgar, Council Member Matthew Edson, Council Member Jay Springer, and Council Member Anthony Zeno. Also present were: Township Attorney Albert Marmero, Municipal Clerk Kim-Marie White and Township Manager Eric Schubiger.

NOMINATION AND ELECTION OF MAYOR:

Administration of Oath by: Municipal Clerk Kim-Marie White

Township Clerk White asked if there was a nomination on the floor for Mayor.

Councilman Adams nominated Matthew Edson for Mayor.

Township Clerk White asked if there were any further nominations for Mayor.

Councilman Springer nominated Robert Apgar for Mayor.

Township Clerk White asked for any further nominations, hearing no further nominations, nominations are now closed.

Township Clerk White said there are nominations for Matthew Edson and Robert Apgar for Mayor.

Township Clerk White passed out a ballot to each Council Member according to the Township Code so they could vote.

Township Clerk White collected the ballots and there were three (3) votes for Robert Apgar and two (2) for Matthew Edson. The Mayor for 2018 is Robert Apgar.

Township Clerk White administered the Oath to Mayor Apgar.

NOMINATION AND ELECTION OF DEPUTY MAYOR:

Administration of Oath by: Mayor

Mayor Apgar asked if there was a nomination on the floor for Deputy Mayor.

Councilman Springer nominated Anthony Zeno for Deputy Mayor.

Mayor Apgar asked if there were any further nominations for Deputy Mayor, hearing no further nominations, nominations are now closed.

Mayor Apgar said there is one nomination for Deputy Mayor and asked for a roll call vote.

ROLL CALL: Ayes - Adams, Edson, Zeno, Springer, Apgar
Nays - None

Anthony Zeno is the Deputy Mayor for 2018.

Mayor Apgar invited up Deputy Mayor Zeno's family and swore him into office.

CONSENT AGENDA: *The items listed below are considered routine by the Township of Eastampton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.*

RESOLUTIONS:

- | | |
|---------------------|--|
| Resolution R2018-01 | Approval of Temporary Municipal Budget |
| Resolution R2018-02 | Schedule of 2018 Township Council Meeting Dates |
| Resolution R2018-03 | Appointment of Township Auditor, Township Attorney, Bond Counsel, Township Architect and Labor Counsel |
| Resolution R2018-04 | Appointment of Insurance Broker of Record |
| Resolution R2018-05 | Designation of Signatories on Purchase Orders |
| Resolution R2018-06 | Designation of Official Newspaper |
| Resolution R2018-07 | Designation of Depository for Municipal Funds |
| Resolution R2018-08 | Appoint Deputy Municipal Clerk (Kijona L. Thompson) |
| Resolution R2018-09 | Appoint Municipal Tax Search Officer (Doris La Vacca) |
| Resolution R2018-10 | Appoint Municipal Assessment Search Officer (Kim-Marie White) |
| Resolution R2018-11 | Set Interest Rate and Grace Period and Year End Penalty |
| Resolution R2018-12 | Cancel Property Tax Balances Under \$10.00 |
| Resolution R2018-13 | Authorize Real Property Assessment Appeals |
| Resolution R2018-14 | Designation of Public Agency Compliance Officer |

Resolution R2018-15	Establish Hours of Operation for Township Departments
Resolution R2018-16	Approval of the Cash Management Plan for 2018
Resolution R2018-17	Appointing Fund Commissioner and Re-Appointing Alternate Fund Commissioner for the Garden State Municipal Joint Insurance Fund
Resolution R2018-18	Establishing a Petty Cash Fund for the Police Department
Resolution R2018-19	Establishing a Petty Cash Fund for the Treasurer's Office
Resolution R2018-20	Establishing a Petty Cash Fund for Parks and Recreation
Resolution R2018-21	Support and Participation in the Volunteer Tuition Credit Program

It was MOVED by EDSON and seconded by ZENO that Resolution R2018-1 through R2018-21 be approved.

ROLL CALL: Ayes - Adams, Edson, Zeno, Springer, Apgar
Nays - None

There being five (5) ayes and no nays, Resolution R2018-1 through R2018-21 were approved.

APPOINTMENTS TO BOARDS AND COMMISSIONS BY MAYOR:

Land Use Planning Board

Class	Term	Expiration	Appointee
I	1 year	12-31-18	Mayor
II	1 year	12-31-18	Gene Blair

Emergency Management Council

Term	Expiration	Appointee
1 year	12-31-2018	Deputy Coordinator Robert Carr
1 year	12-31-2018	Mayor
1 year	12-31-2018	Council Member Matthew Edson
1 year	12-31-2018	Township Manager Eric J. Schubiger
1 year	12-31-2018	Deputy Twp. Manager/Twp. Clerk Kim-Marie White
1 year	12-31-2018	Chief of Police Joseph Iacovitti
1 year	12-31-2018	Fire Chief Jason Elischer
1 year	12-31-2018	Public Work Director Bill Angelaccio
1 year	12-31-2018	EMS - Craig Farnsworth
1 year	12-31-2018	Hazmat - Burlington County Hazmat
1 year	12-31-2018	ECS - Dennis Street
1 year	12-31-2018	Construction Official Gene Blair
1 year	12-31-2018	Township Engineer Stacey Arcari

APPOINTMENTS BY COUNCIL:

Economic Development Advisory Committee

Term	Expiration		Appointee
1 year	12-31-18	Class A	Mark Remsa
1 year	12-31-18	Class B	Anthony Zeno
1 year	12-31-18	Class D	George Johnstone
1 year	12-31-18	Class C/Mgr.	Eric Schubiger
2 year	12-31-19	Class E	Ricardo Rodriguez

It was MOVED by ZENO and seconded by SPRINGER appointing Mark Remsa, Anthony Zeno, George Johnstone, Eric Schubiger, and Ricardo Rodriguez to the Economic Development Advisory Committee.

ROLL CALL: Ayes - Adams, Edson, Zeno, Springer, Apgar
Nays - None

There being five (5) ayes and no nays, the appointments were approved.

Economic Development Advisory Committee Chairperson

Ricardo Rodriguez 1 year term 12-31-18

It was MOVED by ZENO and seconded by SPRINGER appointing Ricardo Rodriguez as the Chairperson of the Economic Development Advisory Committee.

ROLL CALL: Ayes - Adams, Edson, Zeno, Springer, Apgar
Nays - None

There being five (5) ayes and no nays, the motion was approved.

Environmental Advisory Committee

Term	Expiration	Appointee
1 year	12-31-18	Matthew Edson
3 year	12-31-20	Rosemary L'Erario

It was MOVED by ADAMS and seconded by SPRINGER appointing Matthew Edson and Rosemary L'Erario to the Environmental Advisory Committee.

ROLL CALL: Ayes - Adams, Edson, Zeno, Springer, Apgar
Nays - None

There being five (5) ayes and no nays, the appointments were approved.

Environmental Advisory Committee Chairperson

Bryon Wright 1 year term expires 12-31-18

Recreation Advisory Committee

Term	Expiration	Appointee
1 year	12-31-18	John Adams
3 year	12-31-20	Christina Keefer
3 year	12-31-20	Roberta Sallee

It was MOVED by SPRINGER and seconded by ADAMS appointing John Adams, Christina Keefer and Roberta Sallee to the Recreation Advisory Committee.

ROLL CALL: Ayes - Adams, Edson, Zeno, Springer, Apgar
Nays - None

There being five (5) ayes and no nays, the appointments were approved.

Recreation Advisory Committee Chairperson

Michelle Zeno 1 year term expires 12-31-18

It was MOVED by SPRINGER and seconded by ADAMS appointing Michelle Zeno as the Chairperson of the Recreation Advisory Committee.

ROLL CALL: Ayes - Adams, Edson, Zeno, Springer, Apgar
Nays - None

There being five (5) ayes and no nays, the motion was approved.

Recreation Advisory Committee Vice - Chairperson

Edward Besko 1 year term expires 12-31-18

Land Use Planning Board

Class	Term	Expiration	Appointee
III	1 year	12-31-18	Jay Springer
IV	4 year	12-31-21	George Johnstone
Alt. II	2 year	12-31-19	Dominic Santillo

It was MOVED by ADAMS and seconded by ZENO appointing Jay Springer, George Johnstone and Dominic Santillo to the Land Use Planning Board.

ROLL CALL: Ayes - Adams, Zeno, Springer, Apgar
Nays - Edson

There being four (4) ayes and one (1) nay, the appointments were approved.

Manager's Appointments

Township Engineer Stacey Arcari from Environmental Resolutions
Deputy Tax Collector Kijona L. Thompson

PUBLIC FORUM: None

COMMENTS:

Chief Iacovitti wished everyone a Happy New Year.

Township Manager Schubiger congratulated Mayor Apgar and Deputy Mayor Zeno and is looking forward to the upcoming year.

Principal Public Works Manager Angelaccio wished everyone a Happy New Year.

Council Member Adams welcomed the new Township Attorney Albert Mareremo and mentioned that he would like to see a Resolution on the next agenda outlining the portion of property tax pilot amount for the Eastampton Community School and Fire Commission.

Council Member Springer said that he ran into President Forney of the School Board in CVS and mentioned that they need to come up with a date for the State of the Township Address that the Township, School and Fire District would be participating in. He said further details would follow as Township Manager Schubiger is working on them with Superintendent Ambrose and Chairman O'Grady from the Fire District

Deputy Mayor Zeno welcomed Albert Marmero and thanked the staff for their hard work and looking forward to 2018.

Mayor Apgar said "Dear Friends, I would like to thank you again for placing your confidence in me as one of your elected representatives on the Eastampton Township Council. I would also like to thank my family – my wife, Alison, whose strong support has made my service possible, and my two daughters, Cassie and Sierra, who inspire me as this Council works to build an even better home town. I am honored to serve as your Mayor for 2018. This is truly an exciting time for our community, with property values on the rise and many positive changes on the horizon. Our community's Master Plan has long called for us to balance economic development and the preservation of open space, and toward this end, there are now major redevelopment projects underway in our Town Center. Along the Route 206 corridor, we are also seeing the expansion of existing business and the relocation of new businesses to our town. This Council has historically committed itself to the delivery of exceptional services at an affordable price. Last year, for example, we continued to improve our use of technology – adopting GovPilot applications, accepting electronic tax payments, and redesigning our Police Department website – to make it easier for us to meet the needs of our residents. We relocated and began renovations on our Police Department. We also moved forward with our road improvement plans. And yet, for the fourth year in a row, we had a stable municipal tax rate. I expect nothing different for 2018. We have an exceptional, dedicated Council and staff who are always looking for ways to better serve this community, and we have already secured grants and updated plans that will allow us to continue to move forward with road, park, and pedestrian and bicycle circulation improvement projects this year. In short, 2018 will be another productive and prosperous year for our community, and I encourage you to remain engaged. If you haven't already done so, please be sure to sign up for our monthly newsletters, and if you have questions or concerns, please know that you are always welcome to join us at our Township Council meetings, which take place the second and fourth Mondays of each month at the Manor House, beginning at 7:00 PM. Best wishes for 2018".

It was MOVED by SPRINGER and seconded by ADAMS to adjourn the meeting at 7:30 p.m.

ROLL CALL: Ayes - Adams, Edson, Springer, Zeno, Apgar
Nays - None

There being five (5) ayes and no nays, the motion was approved.

Kim-Marie White

Kim-Marie White
Municipal Clerk

Robert Apgar

Robert Apgar
Mayor

Approved: February 12, 2018