

**EASTAMPTON TOWNSHIP COUNCIL
REORGANIZATIONAL MINUTES**

**Tuesday, January 3, 2017
7:30 P.M.**

Township Clerk Kim-Marie White called the meeting to order at 7:30 p.m.

Everyone participated in the flag salute.

Notice of this meeting was published in the Burlington County Times on January 8, 2016. Notice was posted on the Municipal Bulletin Board and the Township website.

Present were: Council Member John Adams, Council Member Robert Apgar, Council Member Matthew Edson, Council Member Jay Springer, and Council Member Anthony Zeno. Also present were: Township Attorney Kevin Riordan, Municipal Clerk Kim-Marie White and Township Manager Eric Schubiger.

**READING OF CERTIFICATES OF ELECTION AND
OATH OF OFFICE ADMINISTERED BY:**

The Honorable Aimee Belgard read the Certificates of Election to Council Members Apgar, Springer and Zeno.

The Honorable Aimee Belgard administrated the Oath of Office to the Elected Members of the Township Council.

NOMINATION AND ELECTION OF MAYOR:

Township Clerk White asked if there was a nomination on the floor for Mayor.

Councilman Apgar nominated Jay Springer for Mayor.

Township Clerk White asked if there were any further nominations for Mayor.

Councilman Edson nominated Anthony Zeno for Mayor.

Township Clerk White asked for any further nominations, hearing no further nominations, nominations are now closed.

Township Clerk White said there are nominations for Jay Springer and Anthony Zeno for Mayor.

Township Clerk White passed out a ballot to each Council Member according to the Township Code so they could vote.

Township Clerk White collected the ballots and there were three (3) votes for Jay Springer and two (2) for Anthony Zeno. The Mayor for 2017 is Jay Springer.

The Honorable Aimee Belgard administered the Oath to Mayor Springer.

NOMINATION AND ELECTION OF DEPUTY MAYOR:

Mayor Springer asked if there was a nomination on the floor for Deputy Mayor.

Councilman Zeno nominated Robert Apgar for Deputy Mayor.

Mayor Springer asked if there were any further nominations for Deputy Mayor.

Councilman Adams nominated Matthew Edson for Deputy Mayor.

Mayor Springer asked for any further nominations, hearing no further nominations, nominations are now closed.

Mayor Springer said there are nominations for Robert Apgar and Matthew Edson for Deputy Mayor.

Mayor Springer asked Township Clerk White to pass out a ballot to each Council Member according to the Township Code so they could vote.

Township Clerk White collected the ballots and there were three (3) votes for Robert Apgar and two (2) for Matthew Edson. The Deputy Mayor for 2017 is Robert Apgar.

The Honorable Aimee Belgard administered the Oath to Deputy Mayor Apgar.

SEWARING IN OF 2017 FIRE OFFICERS BY MAYOR:

- Jason Elischer - Assistant Chief
- Greg Luisi - 1st Lieutenant
- Brian Cooper - 2nd Lieutenant
- Daniel O'Grady - Chief Engineer
- Jason White - Fire Police Captain

Mayor Springer administered the oath of office to the 2017 Fire Officers.

CONSENT AGENDA: *The items listed below are considered routine by the Township of Eastampton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.*

RESOLUTIONS:

- Resolution R2017-01 Approval of Temporary Municipal Budget
- Resolution R2017-02 Schedule of 2017 Township Council Meeting Dates
- Resolution R2017-03 Appointment of Township Auditor, Township Attorney, Bond Counsel, Special COAH Counsel, Township Architect and Labor Counsel
- Resolution R2017-04 Appointment of Insurance Broker of Record
- Resolution R2017-05 Designation of Signatories on Purchase Orders

Resolution R2017-06	Designation of Official Newspaper
Resolution R2017-07	Designation of Depository for Municipal Funds
Resolution R2017-08	Appoint Deputy Municipal Clerk (Kijona L. Thompson)
Resolution R2017-09	Appoint Municipal Tax Search Officer (Doris La Vacca)
Resolution R2017-10	Appoint Municipal Assessment Search Officer (Kim-Marie White)
Resolution R2017-11	Set Interest Rate and Grace Period and Year End Penalty
Resolution R2017-12	Cancel Property Tax Balances Under \$10.00
Resolution R2017-13	Authorize Real Property Assessment Appeals
Resolution R2017-14	Designation of Public Agency Compliance Officer
Resolution R2017-15	Establish Hours of Operation for Township Departments
Resolution R2017-16	Approval of the Cash Management Plan for 2017
Resolution R2017-17	Appointing Fund Commissioner and Re-Appointing Alternate Fund Commissioner for the Garden State Municipal Joint Insurance Fund
Resolution R2017-18	Establishing a Petty Cash Fund for the Police Department
Resolution R2017-19	Establishing a Petty Cash Fund for the Treasurer's Office
Resolution R2017-20	Establishing a Petty Cash Fund for Parks and Recreation
Resolution R2017-21	Support and Participation in the Volunteer Tuition Credit Program

It was MOVED by ADAMS and seconded by EDSON that Resolution R2017-1 through R2017-21 be approved.

ROLL CALL: Ayes – Apgar, Adams, Edson, Zeno, Springer
Nays - None

There being five (5) ayes and no nays, Resolution R2017-1 through R2017-21 were approved.

APPOINTMENTS TO BOARDS AND COMMISSIONS BY MAYOR:

Land Use Planning Board

Class	Term	Expiration	Appointee
I	1 year	12-31-17	Jay Springer
II	1 year	12-31-17	Gene Blair

Environmental Commission

Term	Expiration	Appointee
1 year	12-31-17	Matthew Edson
3 year	12-31-19	Bryon Wright
3 year	12-31-19	Damien Capresecco

APPOINTMENTS BY COUNCIL:

Economic Development Advisory Committee

Term	Expiration		Appointee
1 year	12-31-17	Class A	Mark Remsa
1 year	12-31-17	Class B	Anthony Zeno
1 year	12-31-17	Class D	George Johnstone
1 year	12-31-17	Class C/Mgr.	Eric Schubiger
2 year	12-31-18	Class E	Saed Issa

It was MOVED by APGAR and seconded by ZENO appointing Mark Remsa, Anthony Zeno, George Johnstone, Eric Schubiger, and Saed Issa to the Economic Development Advisory Committee.

VOICE VOTE: Ayes - Adams, Edson, Springer, Zeno, Apgar
 Nays - None

There being five (5) ayes and no nays, the appointments were approved.

Recreation Advisory Committee

Term	Expiration		Appointee
1 year	12-31-17		John Adams
1 year	12-31-17		Stephanie Berdugo-Hernandez
1 year	12-31-17	(unexpired)	Christina Keefer
3 year	12-31-19		Doris Hernandez
3 year	12-31-19		Jill Sortino
3 year	12-31-19		Michelle Zeno

It was MOVED by ADAMS and seconded by APGAR appointing John Adams, Stephanie Berdugo-Hernandez, Christina Keefer, Doris Hernandez, Jill Sortino and Michelle Zeno to the Recreation Advisory Committee.

VOICE VOTE: Ayes - Adams, Edson, Springer, Zeno, Apgar
 Nays - None

There being five (5) ayes and no nays, the appointments were approved.

Land Use Planning Board

Class	Term	Expiration	Appointee
III	1 year	12-31-17	Robert Apgar
Alt I	2 year	12-31-18	Brian Cooper

It was MOVED by ZENO and seconded by APGAR appointing Robert Apgar and Brian Cooper to the Land Use Planning Board.

VOICE VOTE: Ayes - Adams, Edson, Springer, Zeno, Apgar
 Nays - None

There being five (5) ayes and no nays, the appointments were approved.

Manager's Appointments

Township Manager Schubiger appointed the following:

Township Engineer	Stacey Arcari from Environmental Resolutions
Deputy Tax Collector	Kijona L. Thompson

PUBLIC FORUM: None

COMMENTS:

Township Attorney Riordan thanked them for the appointment.

Township Clerk White congratulated the Mayor and Deputy Mayor.

Township Manager Schubiger congratulated everyone.

Councilman Adams thanked the volunteers for their hard work on the boards and committees.

Councilman Zeno congratulated The Mayor and Deputy Mayor.

Deputy Mayor Apgar thanked everyone for their participation and support. He is looking forward to this year.

Mayor Springer said it's not easy being on Council and it's very rewarding most of the time. He said positive things will be coming and encourage the residents to come to the Township Council meetings.

It was MOVED by EDSON and seconded by APGAR to adjourn the meeting at 8:05 p.m.

ROLL CALL: Ayes - Adams, Edson, Springer, Zeno, Apgar
 Nays - None

There being five (5) ayes and no nays, the motion was approved.

Kim-Marie White

Kim-Marie White
Municipal Clerk

Jay Springer

Jay Springer
Mayor

Approved: January 23, 2017